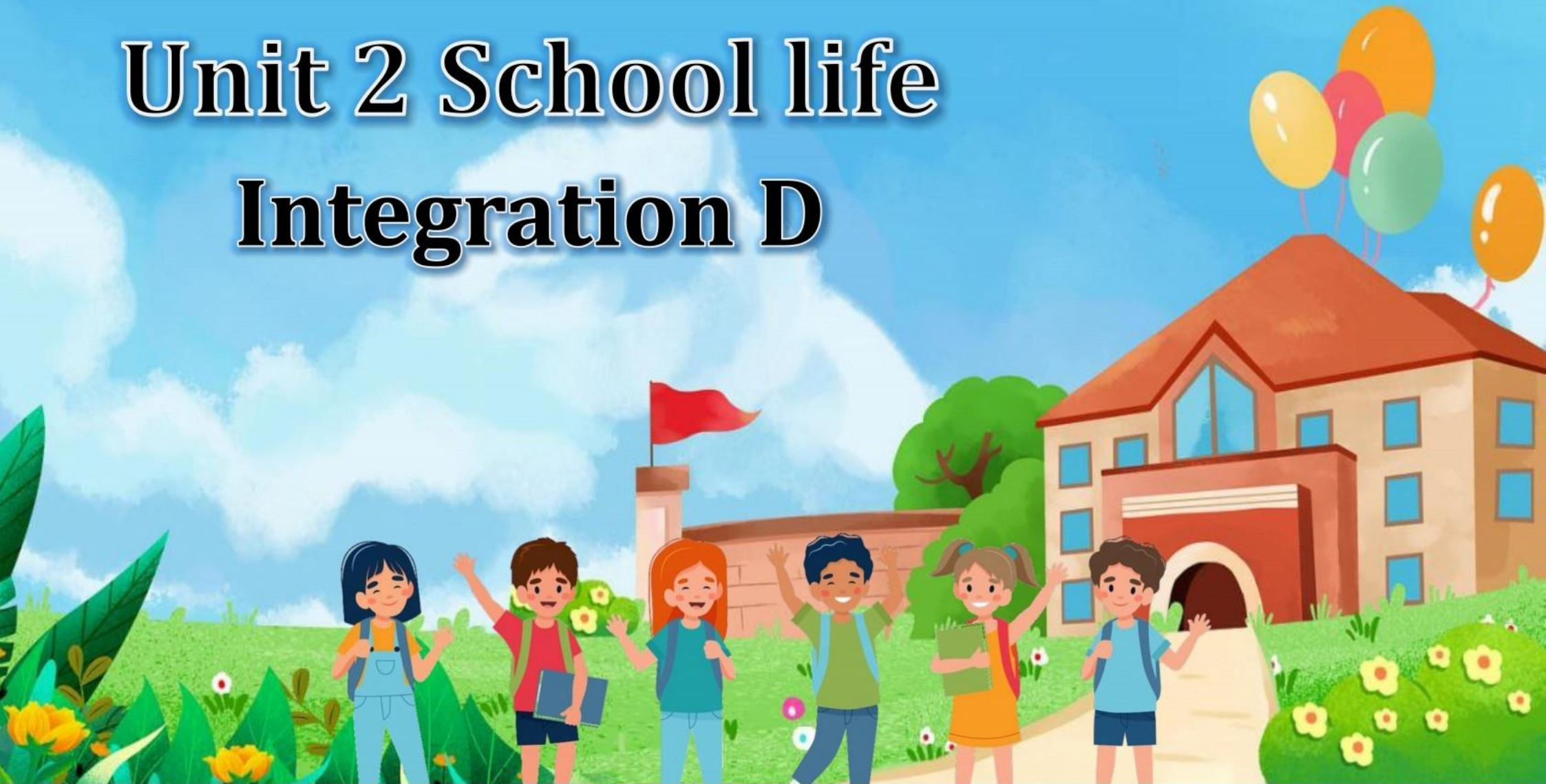


# Unit 2 School life

## Integration D





## *Pre-writing*

**Millie wrote a suggestion letter to the head teacher of Sunshine Middle School.**





## Reading

Read Millie's letter in Part D2 and answer the questions.

Dear Mr Zhang,

I am writing to make some suggestions on how to improve some parts of our school life.

First I would like to suggest that our school should provide more ping-pong tables, so more students can play ping-pong during breaks. Second I think we should have more books in the library because the library is a great place for us to enjoy reading and open our minds. Moreover we need more computers in the library so that it is easier for us to search online.

I hope my suggestions help improve our school life.

Yours sincerely,

Wang Xinyue



In a **suggestion letter**, we need to state our purpose clearly and use a formal tone and polite language.

*1. Why does Millie write the letter?*

**She wants to make some suggestions on how to improve some parts of her school life.**

*2. How many suggestions does Millie make in the letter?*

**Three.**



## Reading

### *first? Why?*

Dear Mr Zhang,

I am writing to make some suggestions on how to improve some parts of our school life.

First,I would like to suggest that our school should provide more ping-pong tables,so more students can play ping-pong during breaks.Second,I think we should have more books in the library because the library is a great place for us to enjoy reading and open our minds.Moreover,we need more computers in the library so that it is easier for us to search online.

I hope my suggestions help improve our school life.

Yours sincerely,

Wang Xinyue

**TIP** In a **suggestion letter**,we need to state our purpose clearly and use a formal tone and polite language.

## 3. What does Millie suggest

She suggests that her school should provide more ping-pong tables,so more students can play ping-pong during breaks.



## Reading

Dear Mr Zhang,

I am writing to make some suggestions on how to improve some parts of our school life.

First,I would like to suggest that our school should provide more ping-pong tables,so more students can play ping-pong during breaks.Second I think we should have more books in the library because the library is a great place for us to enjoy reading and open our minds.Moreover,we need more computers in the library so that it is easier for us to search online.

I hope my suggestions help improve our school life.

Yours sincerely,

Wang Xinyue

**TIP** In a **suggestion letter**,we need to state our purpose clearly and use a formal tone and polite language.

**4. What does Millie think of the library?**

She thinks the library is a great place for students to enjoy reading and open their minds.



## Reading

Dear Mr Zhang,

I am writing to make some suggestions on how to improve some parts of our school life.

First,I would like to suggest that our school should provide more ping-pong tables,so more students can play ping-pong during breaks.Second,I think we should have more books in the library because the library is a great place for us to enjoy reading and open our minds. **Moreover** we need more computers in the library so that it is easier for us to search online.

I hope my suggestions help improve our school life.

Yours sincerely,

Wang Xinyue

**TIP** In a **suggestion letter**,we need to state our purpose clearly and use a formal tone and polite language.

### ***5.Why does Millie think they need more computers?***

**Because with more computers, it is easier for students to search online.**



## Salutation (称呼)

Dear Mr Zhang,

**Introduction:** Say why you are writing.

I am writing to make some suggestions on how to improve some parts of our school life.

**Main body:** Politely make your suggestions and give reasons.

First, I would like to suggest that our school should provide more ping-pong tables, so more students can play ping-pong during breaks. Second, I think we should have more books in the library because the library is a great place for us to enjoy reading and open our minds. Moreover, we need more computers in the library so that it is easier for us to search online.

**Conclusion:** Add a sentence to conclude the letter.

I hope my suggestions help improve our school life.

**Closing (结束语)**

Yours sincerely,

**Signature (署名)**

Wang Xinyue



In a **suggestion letter**, we need to state our purpose clearly and use a formal tone and polite language.



## *Expressions*

**I think it will be a good idea to ...**

**I have a suggestion for ...**

**I hope you will find my suggestions useful/helpful/..**

Dear Mr Zhang,

I am writing to make some suggestions on how to improve some parts of our school life.

First,I would like to suggest that our school should provide more ping-pong tables,so more students can play ping-pong during breaks.Second,I think we should have more books in the library because the library is a great place for us to enjoy reading and open our minds.Moreover,we need more computers in the library so that it is easier for us to search online

I hope my su

Yours sincere

Wang Xinyue

In a **suggestion letter**,we need to state our purpose clearly and use a formal tone and polite language.

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## Pre-writing

D1

**Choose three parts that you think should be improved and write down your suggestions.**

## School survey

What do you like about your school life? (© What part of your school life do you think can be better? (②) Tick the boxes and write down your suggestions.

	<input type="checkbox"/>	<input type="checkbox"/>	Suggestion(s)
The time school starts	<input type="checkbox"/>	<input type="checkbox"/>	
The time school finishes	<input type="checkbox"/>	<input type="checkbox"/>	
The number of lessons in one day	<input type="checkbox"/>	<input type="checkbox"/>	
School lunch hours	<input type="checkbox"/>	<input type="checkbox"/>	
The food in the dining hall	<input type="checkbox"/>	<input type="checkbox"/>	
The number of ping-pong tables	<input type="checkbox"/>	<input type="checkbox"/>	
The number of clubs	<input type="checkbox"/>	<input type="checkbox"/>	
The books in the library	<input type="checkbox"/>	<input type="checkbox"/>	
School trips	<input type="checkbox"/>	<input type="checkbox"/>	
School uniform	<input type="checkbox"/>	<input type="checkbox"/>	



**D3**

**Write your suggestion letter based on the information in Part D1.  
Use Millie's letter as a model.**

### Useful expressions

- I am writing (this letter) to make/offer some suggestions on...
- First, I would like to suggest..., so...
- Second/Moreover/ Finally, I think we should..., because...
- I think it will be a good idea to...so that...
- I have a suggestion for...
- I hope my suggestions help..
- I hope you find my suggestions useful/helpful/..



## Self-assessment

问题	是	否	如果为“否”， 如何改进？
你的建议书是否采用了正确的格式？			
你在建议书的首段是否阐明了写信的目的？			
你在建议书的主干部分是否条理清晰地提出你的建议并说明理由？			
你在建议书的尾段是否表达了自己的希望？			
你的建议书是否使用了恰当的句型和丰富的词语来提出自己的建议和阐述理由？			
你在建议书中的措辞是否正式，语气是否礼貌			
你的建议书在拼写、语法和标点方面是否都正确？			



## Further study

There are lots of books about school and school life. “Diary of a Wimpy Kid” is a really popular book series about an American middle school student's daily life. The book series tells the story of Greg, a 12-year-old boy, and how he deals with challenges at his new school. He often gets into trouble, but he always manages to find a way to get out of it. Do you know this book series? Do you know any other books about school and school life? If you do, choose one and share it with your classmates.



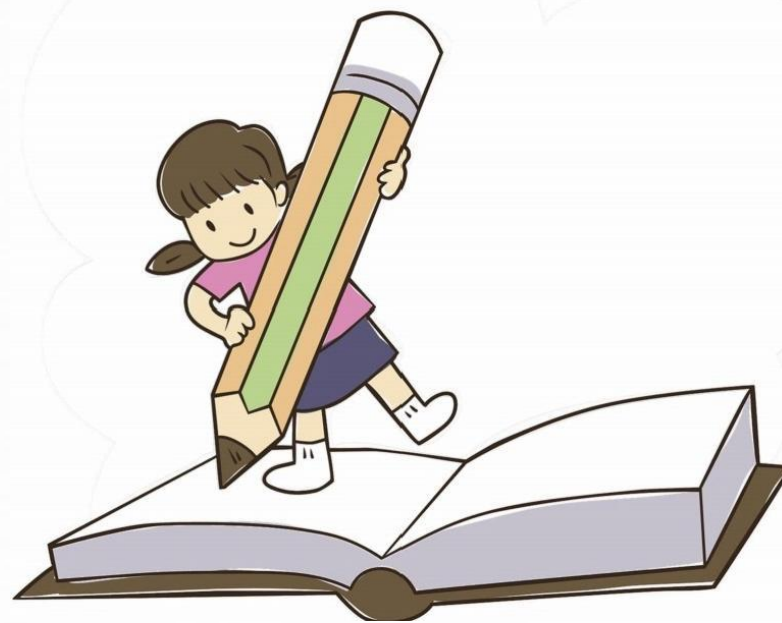
## *Useful phrases*

1. 就……提出一些建议
  2. 多提供一些乒乓球桌
  3. 课间休息时
  4. 一个让我们享受阅读的好地方
  5. 开拓我们的思维
  6. 这让我们上网搜索更容易
  7. 发现我的建议很有用
1. make some suggestions on...
  2. provide more ping-pong tables
  3. during breaks
  4. a great place for us to enjoy reading
  5. open our minds
  6. It is easier for us to search online.
  7. find my suggestions useful



## *Homework*

**Revise your suggestion letter after class.**



# Thank you!

